

# Packaging Guidelines for MyConnect Shipments

Ensure your freight arrives safely and securely.

**PROPER PACKAGING** is the first and most important step in ensuring your shipment arrives intact. These guidelines are designed to help you prepare freight shipments for transportation by truck or intermodal carriers. Whether you're shipping industrial equipment, retail goods, or sporting equipment, following best practices minimizes risk and maximizes protection.

#### 1. GENERAL SHIPPING AND HANDLING CONSIDERATIONS

Your freight will be handled multiple times during transit — loaded, unloaded, stacked, and moved across hubs. Packaging must account for:

- · Size and weight constraints
- Varying climate conditions
- Vibration and compression
- Stacking and forklift handling

#### 2. CRATING AND BLOCKING

Crating is ideal for heavy or fragile items. Use:

- Plywood (not MDF or particleboard)
- Diagonal bracing at corners
- Cushioning on the interior of the crate
- Wood screws or annularly threaded nails for maximum hold

## 3. BLOCKING AND BRACING PREVENT SHIFTING

- Use hardwood blocks and secure with fasteners.
- Brace rolling items (like drums or spools) firmly.
- Ensure heavy or irregular objects are fixed tightly to the pallet base.

#### 4. SHIPPING ON PALLETS

If you are shipping any individual piece of freight weighing more than 75 Lbs., it should be shipped on a pallet to allow for safe handling. When shipping freight on pallets, it is important to use a pallet or skid with at least 3.5" of clearance for forklifts or pallet jacks. Avoid overhang — nothing should extend beyond the pallet edge.

- · Column stacking: Place boxes squarely one atop another for maximum compression strength.
- Interlocking stacking: Use for rigid contents to add lateral stability.
- Avoid pyramid or overhanging stacks: These reduce strength, create instability, and lead to damage.

# **RECOMMENDED PALLET TYPES:**

- Standard 40" x 48" wood pallet (CBA/GMA spec)
- Plastic pallets reusable, though heavier
- Avoid corrugated, pressed block-style, or skid-style pallets (without bottom boards)



#### 5. DANGEROUS GOODS/HAZARDOUS MATERIALS

Some common items are considered hazardous during shipping — including paint, lithium batteries, aerosol cans, and certain cleaning products. MyConnect accepts certain hazardous materials. The full requirements for MyConnect hazardous materials shipments can be found in the terms and conditions at www.carlile.biz.

## **6. FREQUENTLY ASKED QUESTIONS**

#### Q: Can I reuse old pallets or crates?

A: It's not recommended. Reused materials may have compromised strength. Always inspect for cracks, warping, or rot.

# Q: Is stretch wrap alone enough to secure a shipment?

A: No. Use both banding and stretch wrap for optimal security, especially for heavier loads. Stretch wrap does not provide any protection to cargo, it only helps keep it from shifting.

## Q: Can I stack shipments shaped like pyramids or triangles?

A: Avoid pyramid stacking. It reduces surface area and stability, increasing the risk of collapse during transit.

#### Q: How do I package fragile equipment?

A: Crate the equipment, cushion the interior, and use shock-absorbing foam. Add clear labeling and ensure the crate is banded and stretch wrapped.

# Q: What if my shipment has wheels?

A: Remove or block wheels. If the item rolls, it must be restrained to prevent shifting.